

## **Notice to MBA & EMBA Students regarding course registration**

Dear Student,

Greetings. We hope that you are doing fine. First of all, we would like to convey our deepest appreciation and best wishes to you for completing Fall 2020 semester online in UAP.

This is to notify you the classes of the **Spring 2021 semester** are scheduled to start from **June 11, 2021 (Friday)**. Since there are still no instructions from the Bangladesh government regarding the opening of the educational institutions and the closure is extended till June 8, 2021, the Spring 2021 semester is most likely going to be an online semester.

You are cordially instructed to express your interest to enroll in the offered courses through specifying your registration number and the course codes for the Spring 2021 semester. **We have attached a list of courses that are likely to be offered in the upcoming Spring 2021 semester for your further perusal and required response. Note that, you can take a maximum of four courses for the Spring 2021 semester.**

**With great pleasure, we would like to announce that students will continue to enjoy the flat 20% waiver on course fees in the Spring 2021 semester.** You will also be able to pay the tuition fees in three installments rather than two. But we would like to request you to pay the tuition fees on the due time mentioned in the academic calendar to avoid future hassle.

**Your feedback on course enrollment and registration will be appreciated by June 9, 2021 (Wednesday). Also, note that all correspondence regarding the course registration and course drop should be done through your institutional email.**

We appreciate your prompt response and reply to this email. Take care and stay safe. Please feel free to send an email should you have any queries.

**Mohammad Rakiv**  
**Assistant Professor &**  
**Deputy Coordinator (MBA & EMBA Program)**  
**Department of Business Administration**  
**University of Asia Pacific (UAP)**  
**Email: [rakiv@uap-bd.edu](mailto:rakiv@uap-bd.edu)**